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UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Marketing Service
Washington 25, D. C.

ACTION BY: All Divisions and Offices

AMS ISSUANCE CHECK LIST No. 31

Check List No. 31 contains pen-and-ink changes to be made in AMS Instructions Nos. 122-1 (Exhibit A), 262-3, and 371-1, and lists all AMS Instructions and Notices issued during July 1956, with the distribution made of each.

PEN-AND-INK CHANGES

No., Date, &
Distribution

Changes

122-1 Exhibit A - page 4. Under the subject heading
11-6-53 "ACCOUNTING" -
A,M,O,R,S
Exhibit A (2-1-55) After the number "455," insert "Program Account-
ing - Appropriated Funds" as the title to that
classification number.

Between number "457" and "Trust Funds," insert
"Program Accounting -" as an addition to the
title of that classification number.

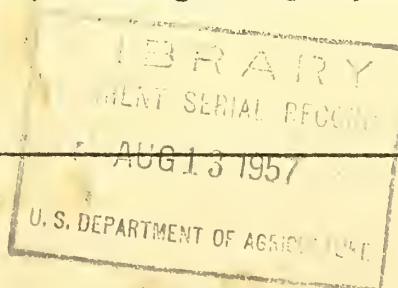
262-3 Page 4 - V C 1 - line 6. Change the name of Form
1-3-56 AD-112 from "Report of Loss or Damage of
A,M,O,R,S Property" to "Report of Unserviceable, Lost, or
(Wash. only) Damaged Property."

371-1 Page 3 - footnote 1 - line 2.
6-9-55 Page 11 - VII B - line 3.
A,M,O,R,S Exhibit A - page 1 - footnote 1 - line 2.
 Exhibit A - page 4 - in 7th box of column headed "Report."
 Exhibit B - page 1 - footnote 1 - line 2.
 Exhibit B - page 5 - in 7th box of column headed "Report."

Change the name of Form AD-112 from "Report of
Loss or Damage of Property" to "Report of Unservice-
able, Lost, or Damaged Property" in the above places.

DISTRIBUTION: A,M,O,R,S

Page 1
8-2-56



AMS INSTRUCTIONS

<u>No. & Date</u>	<u>Subject</u>	<u>Distribution</u>
107-4 7-5-56	PARTICIPATION IN OPERATION ALERT 1956. Transmits Secretary's Memorandum and sets forth AMS responsibilities for participation in Operation Alert 1956. ACTION BY: All Divisions and Offices	A,M,O,R,S
371-2 AUX 1 7-30-56	MEMBERS OF ACCIDENT REVIEW BOARD. Designates members of the Accident Review Board for the Washington area. ACTION BY: Division Directors and Staff Officers	A,D1,D2,D5,M (Wash. only)
455-1 7-18-56	INTERNAL ACCOUNTING FOR SECTION 32 EXPORT AND DIVERSION PROGRAMS. Outlines responsibilities and accounting procedures for Section 32 export and diversion programs. ACTION BY: Area Administrative Divisions	A(except A3), M2,M4

AMS NOTICES

463 7-2-56	AMS PROCEDURE MANUAL TABLE OF CONTENTS. Transmits Table of Contents revised as of 6-30-56. ACTION BY: All Divisions and Offices	A,M,O,R,S
464 7-6-56	EFFECTIVE DATE FOR USE OF REVISED SF-1130, TIME AND ATTENDANCE REPORT. Establishes effective date for use of revised SF-1130. ACTION BY: All Divisions and Offices	A,M,O,R,S

AMS NOTICES (CON.)

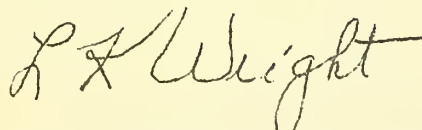
<u>No. & Date</u>	<u>Subject</u>	<u>Distribution</u>
465 7-6-56	COMMEMORATION OF COOPERATIVE MARKETING ACT OF 1926. Extends invitation to attend a ceremony in the Jefferson auditorium, 7-11-56.	A,D (Wash. only)
	ACTION BY: Division Directors and Staff Officers	
466 7-13-56	BILLINGS AND REIMBURSEMENTS FOR SERVICES - OPERATION ALERT 1956. Outlines procedure for handling charges for facilitating services incurred by certain personnel during Operation Alert 1956.	A,D,S3 & Person- nel Assigned to Field Reloca- tion Points
	ACTION BY: Food Distribution Division and Offices; Area Administrative Divisions; and Personnel Assigned to Field Relocation Points	
467 7-13-56	CHANGE IN FIELD ORGANIZATION - LIVESTOCK DIVISION. Announces establishment of a Livestock Division Market News Branch at Phoenix, Ariz., 7-23-56.	A,D1,D2,M,O,S6
	ACTION BY: Livestock Division and Western Area Administrative Division	
468 7-18-56	CHANGE IN FIELD ORGANIZATION - FRUIT AND VEGETABLE DIVISION. Announces opening of a seasonal shipping point field office at Riverhead, N. Y., by the Market News Branch, Fruit and Vegetable Division, effective 7-17-56.	A,D1,D2,M,O,S4
	ACTION BY: Fruit and Vegetable Division and Eastern Area Administrative Division	

AMS NOTICES (CON.)

<u>No. & Date</u>	<u>Subject</u>	<u>Distribution</u>
469 7-24-56	RELEASE OF UNUSED TICKETS OR PORTIONS THEREOF - AMS INSTRUCTION NO. 466-2. Transmits revised page 8 of AMS Instruction No. 466-2, Use of Transportation Requests.	A,M,O,R,S
ACTION BY: All Divisions and Offices		
470 7-24-56	CHANGE IN SHIPMENT OF HOUSEHOLD GOODS - AMS INSTRUCTION NO. 460-1. Transmits revised page 7 of AMS Instruction No. 460-1, Travel and Transportation Expenses on Permanent Change of Official Station.	A,M,O,R,S
ACTION BY: All Divisions and Offices		
471 7-27-56	CHANGE IN DISBURSING SYMBOL ASSIGNED TO THE REGIONAL DISBURSING OFFICE AT WASHINGTON, D. C. Announces replacement of current general checking account symbol 300 by symbol 9000, effective 8-1-56.	A,M2,M4,S (except S3,S9)
ACTION BY: Field Offices of the Inspection and Grading Services; Budget and Finance Division; and Area Administrative Divisions		
472 7-24-56	CHANGE IN METHOD OF APPOINTMENT OF MEMBERS TO AREA BOARD OF SURVEY - AMS INSTRUCTION NO. 262-2, REV. 1. Transmits revised page 11 of AMS Instruction No. 262-2, Rev. 1, Nonexpendable Personal Property Accountability--Area Administrative Divisions.	A,M1,M2,M4
ACTION BY: Area Administrative Divisions		

AMS NOTICES (CON.)

<u>No. & Date</u>	<u>Subject</u>	<u>Distribution</u>
473 7-24-56	CHANGE IN METHOD OF APPOINTMENT OF MEMBERS TO AREA REVIEW BOARD - AMS INSTRUCTION NO. 371-2. Transmits revised page 1 of AMS Instruction No. 371-2, Review of Accidents.	A,D1,D2,D5,M
	ACTION BY: Division Directors and Staff Officers	
474 7-30-56	OVERTIME - OPERATION ALERT 1956. Clarifies the application of overtime laws and regulations to Operation Alert 1956.	A,D
	ACTION BY: Division Directors and Staff Officers	
475 7-30-56	CHANGE IN FIELD ORGANIZATION - MARKETING RESEARCH DIVISION. Announces opening of a field office at Wenatchee, Wash., effective 7-9-56, by the Market Organization and Costs Branch, Marketing Research Division.	A,D1,D2,M,O,R3
	ACTION BY: Marketing Research Division and Western Area Administrative Division	



L. K. Wright, Director
Administrative Services Division

